**Personal Reference**

PLEASE TYPE OR PRINT AND COMPLETE ALL SECTIONS

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| **TO THE APPLICANT: APPLICANT DETAILS** |

Applicant should complete this part and submit this form to the recommender.

Family Name :

Middle Name :

First (Given) Name :

Title (Mr./Ms./Dr., etc.) :

Date of Birth (day/month/year) : / /

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| **TO** **THE RECOMMENDER: PLEASE COMPLETE BOTH PAGES** |

The above student is applying to Master’s Program in Design in the Graduate School of the University of Tsukuba.

To help us in the selection process, please fill out the required information.

**RECOMMENDER’S INFORMATION**

Name :

Position / Title :

Organization :

E-mail :

Telephone :

**APPLICANT’S INFORMATION**

How long have you known the applicant? :

What is your relationship with the applicant? (e.g. student / employee) :

**COMMENTS**

We would appreciate your comments on the applicant’s qualifications for master’s study in the space below.

If you prefer writing with a separate recommendation letter, or need additional space, please use official letterhead stationery and mark a cross this part.

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**OVERALL RECOMMENDATION**

Please select one of the following.

□ I strongly recommend this applicant for the program of study

□ I recommend the applicant for the program of study

□ I do not recommend the applicant for the program of study

□ I am unable to comment

Signature: Date :

Thank you for completing this form.

Please sign above and enclose this form in an envelope, seal it and return it to the applicant.